

Minutes from May 3, 2002 MSFC PMC  
Prepared by VS10/Rich Gladwin

Axel Roth chaired the meeting for Art Stephenson. Rich Gladwin reviewed the agenda. The agenda included review of open actions, a status presentation on the changes being made to the MSFC PMC process and two presentations requesting commitment of MSFC resources for a change in scope.

VS10/Rich Gladwin presented a status of open actions. Action item 1 from the 4-18-02 MSFC PMC was closed. All other actions remained open.

Mr. Gladwin presented a status of the Management Insight Initiative by summarizing the changes to the MSFC PMC charter and other effected documentation. The proposed changes would require all PAPAC programs, project and activities to report to the MSFC PMC for start of formulation and start of implementation. The new process has provisions to maintain a complete up-to-date list of all MSFC programs, projects and activities. Mr. Denny Kross expressed some concern about eliminating the previously defined thresholds. Mr. Roth agreed to discuss the matter further outside the meeting, but Mr. Roth stated that a disciplined process has been lacking at the Center and that Mr. Stephenson was in favor of having all PAPAC programs, projects and activities present to the MSC PMC. The Directorates were also reminded to use the Agency approved definitions when preparing stoplight health status reports. Mr. Gladwin presented a list of MSFC Programs, Projects, and Activities to the council. Mr. Roth assigned an action to verify the list and provide and feedback to the MSFC PMC secretariat by May 7. The list will become the Center's baseline list of PAPAC Programs, Projects, and Activities after May 7.

**ACTION 1:**

**Assigned to:** All Directorates

**Action:** Review the list of MSFC Programs, Projects, and Activities to verify the accuracy of the list. Provide any changes to the PMC secretariat.

**Due Date:** 5/07/02

Next TD11/Tim Owen presented the Expendable Launch Vehicle (ELV) Program activity's request for increased scope. The new scope added tasks associated with a resident office in the Boeing Delta IV facility, support to the launch vehicle certification process and mission management support for MSFC spacecraft/payloads utilizing ELVs/RLVs. Several council members raised concerns that the approved Program Commitment Agreement was not approved for all of the newly defined tasks. Mr. Roth approved the resources as requested, however if additional scope is added, the activity must report back to the MSFC PMC.

Next TD20/Jeff Sexton presented a request for change in scope of the X-37 project. The project was descoped to atmospheric flight tests only (two orbital flights were deleted). Dave Bates questioned whether the success criteria to validate the system performance of

turnaround operations was valid given the descope. The project agreed to consider changing the wording of the success criteria in its project plan. The project was asked if it was possible to descope any further. Mr. Sexton responded that any further descope would result in termination, with the exception that some proof testing of the composite structures could be accomplished. Mr. John Brunson asked what the Governing PMC (GPMC) was for X-37 because the summary chart implied that the MSFC PMC was the GPMC. The project responded that the Space Transportation PMC was the GPMC. A question was raised about the termination costs. Mr. Sexton responded that the liabilities were not to exceed the obligated costs. Mr. Roth committed MSFC resources to the change in project scope.

The meeting was then concluded.

Attendance for MSFC PMC  
May 3, 2002

<b>Name</b>	<b>Organization</b>
<u>COUNCIL MEMBERS</u>	
Axel Roth	DE01/VS01
Dave Bates	RS01
Scott Croomes (for Jan Davis)	FD01
David Throckmorton (for Bill Kilpatrick)	ED01
Ann Whitaker	SD01
Randy Humphries (for Alex McCool)	MP01
Denny Kross	TD01
Amanda Goodson	QS01
Jim Carter (for Sheila Cloud)	AD01
Byron Butler for (Steve Beale)	PS01
Tereasa Washington	CD01
<u>OTHERS IN ATTENDANCE</u>	
Rich Gladwin (PMC Secretariat)	VS10
Gerald Flanagan	VS10
James Wycoff	TD03
Tim Owen	TD11
Ben Neighbors	TD11
Dallias Pearson	TD10
Reginald Cobb	ED02
Pat McDuffee	VS10
Gerald Flanagan	VS10
Bob McKemie	VS10
Ed Semmes	TD20
John Brunson	VS10
Mary Harris	UP40
Jeff Sexton	UP40
Bob Sackheim	DA01