

Minutes from March 28, 2002 MSFC PMC
Prepared by VS10/Rich Gladwin

Art Stephenson chaired the meeting. Rich Gladwin reviewed the agenda and gave a status of open actions. During the agenda discussion, Mr. Stephenson asked that agenda item 5, "ELV Program Support change in approved scope" be presented at the next MSFC PMC. Mr. Stephenson and Mr. Roth both encouraged all Council members to attend or to send a representative to future MSFC PMC meetings.

FD03/Tony Lavoie presented a proposed change to the independent evaluation process for the Chandra X-Ray Observatory. The proposed change would not require yearly Independent Annual Reviews (IAR). Insight into the CXO programs would be maintained by MSFC Systems Management Office participation in CXO quarterly reviews. Mr. Stephenson was reluctant to discontinue the IAR process. Mr. Stephenson stated that another IAR should be done for CXO making sure to include experts in spacecraft operations. Mr. Stephenson noted that the IAR should concentrate its efforts on areas of high risk.

DE01/Axel Roth discussed the process for MSFC programs and projects to report health status. Mr. Roth indicated that a letter would be issued to notify all MSFC projects to use the Agency Stoplight criteria. The letter will also request that the Directorate's monthly reports for each project be sent to the MSFC PMC Secretariat. Mr. Roth also mentioned that an official list of MSFC Programs, Projects and tasks was being developed by VS10 and would be maintained under configuration control once it was baselined. The Directorates will be asked to review the list and make corrections once it is transmitted.

ACTION 1:

Assigned to: CD01/Thereasa Washington

Action: Present a plan to the MSFC PMC that defines the training and experience requirements for project managers, lead systems engineers and program control personnel. Coordinate with VS10 and RS01 as necessary. The plan should include schedule milestones.

Due Date: 5/15/02

Attendance for MSFC PMC
March 28, 2002

Name	Organization
<u>COUNCIL MEMBERS</u>	
Art Stephenson	DA01
Jim Kennedy	DD01
Axel Roth	DE01/VS01
David Throckmorton (for Bill Kilpatrick)	ED01
Jan Davis	FD01
Ann Whitaker	SD01
Randy Humphries (for Alex McCool)	MP01
Tom Hartline (for Amanda Goodson)	QS01
Jim Carter (for Sheila Cloud)	AD01
Steve Beale	PS01
Bill Hicks	LS01
Dave Bates	RS01
Susan Cloud (for Tereasa Washington)	CD01
<u>OTHERS IN ATTENDANCE</u>	
Rich Gladwin (PMC Secretariat)	VS10
Gerald Flanagan	VS10
Tony Lavoie	FD03
Mark Glorioso	SSC/RA80
Patrick McDuffee	VS10
Gerald Flanagan	VS10
Marc Osborne	FD03