

Minutes from the November 19, 2003 MSFC PMC
Prepared by VS10/Rich Gladwin

DE01/Axel Roth chaired the meeting. Mr. Gladwin reviewed the agenda. The agenda included: (1) Status of Open Action Items, (2) MSFC Health Status Trends, and (3) X-37 Mission Control Center Trade Study

Mr. Gladwin reviewed the open action items. Actions 3, 5 and 6 from the 10/27/03 MSFC PMC were accepted for closure. Mr. Roth reiterated that all overdue action responses and requests for due date extensions need to be requested in person by the actionee. The action response associated with project manager training and experience requirements will be presented to DD01/Mr. Geveden out of board. Mr. Roth also asked that all directorates be invited to attend this meeting.

Mr. Gladwin reviewed the health status trends of MSFC programs and projects. Mr. Gladwin asked for suggestions for making the health status presentation more meaningful to the PMC. DA01/Mr. Bilbro asked that the data be more current. Mr. Gladwin explained that the PMC report is generated based on hard copy reports that are not distributed until the end of the following month, resulting in 6-8 week old performance data being presented in the PMC. Mr. Gladwin took an informal action to formulate more efficient ways to collect the PMC health status data. Mr. Roth asked that projects provide an explanation for all changes in health status, whether performance is improving or degrading. GP-B program and six projects had reported a Red condition during September 2003. The six projects included Solar-B, DART, X-37, MSRR-1, ProSEDS, and ET Friction Stir Welding. Because the Transport of Solutes and Impurities project is being terminated as a flight project, Mr. Roth asked that the project present at the December PMC.

MP31/Keith Burleson presented the ET Friction Stir Welding project's explanation of Red condition. The project's expected completion date has slipped from September 30, 2003 to February 2004. ET FSW is also projecting a \$300K cost overrun. No additional civil service workforce is required to complete the project. The project is not required to present to the PMC again unless the schedule or budget performance degrades further.

FD40/Mike Kearney presented the X-37 Mission Control Center (MCC) Trade Study results. Possible candidate MCC's were downselected to JSC, MSFC and KAFB. ROM estimates were obtained for these 3 candidates. Mr. Goss asked if the trade study considered the difference in reserve allocations from the three proposals. Mr. Kearney replied that reserve allocations were normalized. The PMC voiced concerns that since the DOD proposal was not at full cost, it may increase over the years as other government agencies implement full cost accounting. Mr. Dumbacher indicated the project would not be locked into the DOD option, if costs got out of control.

No new actions were assigned. The meeting was then concluded.

Attendance for MSFC PMC – November 19, 2003

Council Members

Axel Roth	DE01
James Bilbro	DA01
Lisa Roberts (for Dale Thomas)	VS01
Bill Simpson (for Sue Foster)	RS01
Paul McConnoughy (for Bill Kilpatrick)	ED01
Bob Goss (for Tony Lavoie)	FD01
Ann Whitaker	SD01
Alberto Duarte (for Chris Singer)	TD01
Keith Burlison (for Sandy Coleman)	MP01
Heb Shivers (for Jan Davis)	QS01
Jim Carter	AD01
Jim McGroary (for Bill Hicks)	LS01
Jim Carter (for Jim Ellis)	AD30

Organization

Others in Attendance

Rich Gladwin (PMC Secretary)	VS10
Gerry Flanagan	VS10
Scotty Stewart	XP01
David Iosco	PS30
Dan Dumbacher	XP01

Organization